

W. S. B. I.

Memorandum Date: May 18, 2006
Order Date: May 31, 2006

TO: Lane County Board of Commissioners
DEPARTMENT: CAO/Community & Economic Development
PRESENTED BY: Peter Thurston, C&ED Coordinator
AGENDA ITEM TITLE: ORDER^o/IN THE MATTER OF APPOINTING A CITIZEN MEMBER TO THE ECONOMIC DEVELOPMENT STANDING COMMITTEE

I. MOTION

IT IS MOVED THAT THE ORDER BE ADOPTED IN THE MATTER OF APPOINTING A CITIZEN MEMBER TO THE ECONOMIC DEVELOPMENT STANDING COMMITTEE

II. AGENDA ITEM SUMMARY

Shall Janice L. Mackey be appointed to fill the position of lay citizen member of the Economic Development Standing Committee to the Board of County Commissioners?

III. BACKGROUND/IMPLICATIONS OF ACTION

A. Board Action and Other History

In November 2003 the Board of Commissioners amended Lane Manual 3.515 to include a fifth member of the Economic Development Standing Committee (EDSC), as shown in Attachment A. Janice Mackey was appointed to this position on April 14, 2004. This year, CAO published a notice of position vacancy in the usual manner, with the closing date May 19, 2006. Attachment B is the posting for the position. One response was received from Janice Mackey, the current citizen appointee to the EDSC. She has served for a period of about two years.

B. Policy Issues

The process for receiving proposals was completed in accordance with usual notice process and selection procedure. It is usual to reappoint advisory committee members when one term is completed. This provides the benefit of the expertise developed during the tenure on the committee. Ms. Mackey has

IN THE BOARD OF COUNTY COMMISSIONERS, LANE COUNTY, OREGON

ORDER NO.) IN THE MATTER OF APPOINTING A CITIZEN MEMBER TO
) THE ECONOMIC DEVELOPMENT STANDING
) COMMITTEE

WHEREAS, Lane Manual provides that a lay citizen will be appointed to the Lane County Economic Development Standing Committee (EDSC), and

WHEREAS, the citizen lay member position was posted and advertised in the usual manner, ending May 19, 2006, and

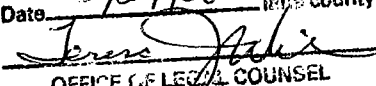
WHEREAS, Janice L. Mackey has satisfactorily participated as a voting member of the EDSC and submitted an application to be reappointed, and

WHEREAS, it is usual to reappoint advisory committee members to a second term when their knowledge and expertise is beneficial to the committee function; NOW THEREFORE,

IT IS ORDERED that Janice L. Mackey is hereby reappointed to the Lane County Economic Development Standing Committee to the Board of County Commissioners for a two-year term. Said term expires January 31, 2008.

Signed this 31st day of May, 2006.

Bill Dwyer, Chair
LANE COUNTY BOARD OF COMMISSIONERS

APPROVED AS TO FORM
Date 5/24/06 lane county

OFFICE OF LEGAL COUNSEL

STANDING COMMITTEES

3.515 Standing Committees.

(1) Economic Development Committee.

(a) Scope and Function. This committee provides recommendations to the Board regarding Lane County's economic development policies and activities, including:

(i) Development and periodic review of Lane County's Economic Development Plan.

(ii) Analysis of proposed uses of County real estate for economic development purposes.

(iii) Review and analysis of economic development proposals or grants requiring Lane County sponsorship or participation.

(iv) Review and analysis of requests from outside economic development agencies or programs.

(b) Membership.

(i) Two Members of the Board of Commissioners, chosen as follows: One from the rural areas, i.e., the East or West Lane County District; and one from the urban areas, i.e., the Springfield, North Eugene or South Eugene District. At the Chair's prerogative, the Chair shall be one of the two members, and the other member shall be chosen from the other area.

(ii) One elected Department Director or designee.

(iii) One department manager.

(iv) One lay citizen, who is not a vendor, as described in LM

3.506(2)(d).

(v) Non-voting staff support, as required.

**Lane County
COMMITTEE VACANCY NOTICE**

DATE: May 3, 2006

CONTACT: Peter Thurston, 682-4062

The Lane County Board of Commissioners is seeking applicants from citizens interested in serving on the Economic Development Standing Committee. This committee provides recommendations to the Board of Commissioners regarding Lane County's economic development policies and activities. The purpose of this position is to provide a lay citizen's perspective. Applicants may have demonstrated knowledge of economic development practices, interest, and knowledge of local government procedures, public information experience, skills in developing public/private partnerships, or other knowledge that would contribute to the committee's function. Not considered "lay citizens" for this committee are vendors, as defined in Lane Manual 3.506(2)(d), who seek to obtain a contract with the County individually or through an organization, including members of boards of directors or employers who actually participate in the management of organizations specifically directed to economic development activities.

Applications are available at the Board of Commissioners' Office, located on the Plaza Level of the Public Service Building, 125 East 8th Avenue, Eugene, OR 97401. For additional information, or to request applications, please call 682-4203. To request an application by mail, please enclose a self-addressed stamped envelope and mark your request ATTN: Sascha.

ECONOMIC DEVELOPMENT STANDING COMMITTEE: The Economic Development Standing Committee makes recommendations to the Board of County Commissioners regarding Lane County's economic development policies and activities, including development and periodic review of Lane County's development purposes, review and analysis of economic development proposals or grants outside economic development agencies or programs.

TERM OF MEMBERSHIP: Two Years

MEETINGS: Monthly. (twice a month as needed)

MEMBERSHIP: Five (5): One (1) citizen, two (2) commissioners, and two (2) department heads.

VACANCIES: One (1) Citizen member

GEOGRAPHIC MEMBERSHIP REQUIREMENTS: Applicants are required to be residents of Lane County.

APPLICATION DEADLINE: 5:00 p.m., Friday, May 19, 2006.

ATTACHMENT C



Lane County CITIZEN ADVISORY COMMITTEE APPLICATION

APPLICANT'S NAME: <i>Janice Mackey</i>	DATE: <i>5/18/06</i>
NAME OF ADVISORY COMMITTEE: <i>Economic Development Standing Committee</i>	PLEASE CHECK ONE: <input type="checkbox"/> New Applicant <input checked="" type="checkbox"/> Application for Reappointment

1. Give a brief description of the experience or training that qualifies you for membership on this advisory committee (If you wish, you may attach a resume or other pertinent material.)
see attached
2. Why do you want to become a member of this committee, and what specific contributions do you hope to make?
see attached
3. List the community concerns related to this committee that you would like to see addressed if you are appointed.
see attached
4. Briefly describe your present or past involvement in relevant community groups. (Having no previous involvement will not disqualify you for appointment.)
see attached
5. Lane County is committed to serving the diverse interests of the community. If selected, how would you contribute to this effort?
see attached
6. Are you currently serving on any Advisory Boards or Committees? If so, which ones?
No
7. Are you employed by, have any business, contractual arrangements or family connections with programs having contractual agreements with the County or that might be within the purview of the committee on which you are seeking appointment? (If there is a change in your circumstances, please advise the staff for the committee within 30 days.)
 No Yes Specify:
8. How did you learn about this vacancy? Newspaper Word of mouth Other:
9. In which County Commissioner District do you reside? please check one:
 Unsure West Lane County Springfield South Eugene North Eugene East Lane County

The Board of Commissioners has adopted the following policy on reappointments:

- a. *Members of County advisory groups will serve a maximum of two consecutive terms when term lengths are three or more years in length.*
- b. *The deadline for incumbent applications will be the same as the deadline for new applications.*



Lane County
CITIZEN ADVISORY COMMITTEE
APPLICATION

Please Print

Name: MACKAY Janice
(Last) (First)

Address: _____ (Street) _____ (City) _____ (Zip)

Home Phone: _____ How Long Have You Lived in Lane County? 23 Years ___ Months

Occupation: Attorney Place of Employment: Self employed

Business Address: 440 E. Broadway Business Phone: _____
Eugene 97401

E-Mail Address: _____ Fax: _____ 2

NOTE: Information in this box consisting of home addresses and phone numbers may be exempt from disclosure per ORS 192.502(3).

OPTIONAL INFORMATION

Supplying this information will assist Lane County to evaluate whether appointments represent a broad cross section of the county. This is a matter of public record and is optional.

Male
 African American
 Hispanic/Chicano/Latino

Female
 European American
 Other:

Asian American
 Native American
 Disability: *Type:

*This information is used to ensure there is reasonable accommodation and representation on advisory boards.

Is your age over 40? Yes No

Lane County does not discriminate against any person on the basis of race, color, national origin, gender, disability, or age in employment or in admission, treatment, or participation in its programs, services, and activities.

Signature of Applicant J. Mackey

Date: 5/18/06

Except as noted above, all information provided as part of this application is a public record subject to disclosure.

Please Return to: Lane County Administration
Public Service Building
125 East 8th Avenue
Eugene, OR 97401

NOTE: If you are not selected at this time, your application will be kept on file for 12 months from the date it was received and will be reconsidered as vacancies occur.

**LANE COUNTY
CITIZEN ADVISORY COMMITTEE**

APPLICATION

Answers to Questions 1-5

1. Give a brief description of the experience or training that qualifies you for membership on this advisory committee.

I have served on the Lane County Economic Development Standing Committee for two years now. This has given a strong base of experience and knowledge on the committee's work and development efforts. Professionally, I work with small and emerging businesses and non-profit organizations. I also serve as a guest instructor at the LCC Small Business Development Center working with small businesses. In addition, prior to attending law school, I was the executive director of two local non-profits. This professional background has provided me with an understanding of the needs of small businesses.

2. Why do you want to become a member of this committee, and what specific contributions do you hope to make?

I want to continue to serve on the Committee in order to provide input into Lane County's economic development efforts. I would like to participate in the further defining and focusing the Lane County's economic development efforts.

3. List the community concerns related to this committee that you would like to see addressed if you are appointed.

The needs, opportunities and challenges of economic development in rural Lane County continue to be significantly different from economic development within the metropolitan area. Maintaining viable communities in the rural regions is challenging given the current economic environment and rising land prices. Increasing the inventory of land available for both commercial and residential development is critical for economic development in rural regions as is developing appropriate infra-structures.

4. Lane County is committed to serving the diverse interests of the community. If selected, how would you contribute to this effort?

As discussed above, I can represent the unique interests of rural Lane County. Also, being self-employed and regularly working with small businesses, I understand and can represent the needs of smaller, entrepreneurial businesses.

5. Briefly describe your present or past involvement in relevant community groups.

I continue to be involved in the Mohawk Grange and the local school district in Marcola. I am also involved in the Eugene Chamber of Commerce, the Eugene Rotary and serve on the Board of the Western Rivers Girl Scout Council.